

MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF
COTTONWOOD METROPOLITAN DISTRICT
June 27, 2023

A regular meeting of the Board of Directors of the Cottonwood Metropolitan District was held on Tuesday June 27, 2023 at 7:00 p.m. at the 8334 Sandreed Circle, Parker, Colorado 80134. Those Board members present were:

Rick Nielsen	President/Chairman
Tobi Firtel	Treasurer
Phil Cantrell	Secretary
Killian Wade	Assistant Secretary

Also Present were:

Anthony Boone	District Manager
Bret Baird	Baird Grounds Maintenance LLC

Mr. Nielsen called the meeting to order and noted that a quorum was present.

Mr. Wade moved to approve the agenda. Mr. Cantrell seconded the motion and the agenda was approved unanimously.

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Ms. Firtel moved to accept the Minutes of the May 23, 2023 meeting. Mr. Cantrell seconded the motion and it carried unanimously.

TREASURER'S REPORT

- a. Invoices: Mr. Boone reviewed the list of invoices received to date. Following discussion of the invoices presented for payment, Ms. Firtel moved to approve check numbers 2834 thru 2852 (checks 2845 & 2846 were voided). Mr. Wade seconded the motion and it carried unanimously.

MAINTENANCE REPORT

Mr. Baird presented the Board with the attached Maintenance & Improvements Report dated June 27, 2023.

Mr. Baird asked the Board for authorization to replace 5 trees in the East Park and 1 tree in the West Park that would cost \$5,310. Mr. Nielsen said to replace the trees in the fall.

Mr. Baird presented the Board with prototype signs for the pavilions. The Board directed Mr. Baird to order signs for all of the pavilions.

Mr. Boone noted that Cottonwood resident, Mike Fisher, contacted him about a potential hazard in a creek bed trail. The recent heavy rains washed out a portion of the trail. This is a "social trail" created by pedestrian traffic. Mr. Boone contacted Chris Hudson with the Town of Parker on whether or not the District could go into the protected area for trail maintenance. Mr. Hudson said that it was OK to repair a "social trail" in the protected area, but the District would need permission to build a new trail. Mr. Nielsen directed Mr. Baird to look into repair alternatives.

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Mr. Baird will continue to try and contact the Town of Parker regarding cactus removal suggestions.

TOWN OF PARKER

Mr. Boone sent a follow up email to the Town of Parker's Community Service Department regarding a trash problem along Jordan Road that may be caused by trash trucks that are not properly covered.

COTTONWOOD HIGHLANDS METRO DISTRICT NO. 1

Mr. Boone had nothing new to report.

COTTONWOOD WATER & SANITATION DISTRICT

Mr. Baird will follow up on the testing for the source of water in our subdrain vault # 5.

JORDAN ROAD LANDSCAPE AND FENCE IMPROVEMENTS

Mr. Boone contacted John Norris of Norris Design. Norris Design is the firm that provided the District with design alternatives and cost estimates for Jordan Road Improvements in 2016. Mr. Boone brought Mr. Norris up to date on the District's plan to build landscape improvements and fences along Jordan Road and Cottonwood Drive. Mr. Boone asked Mr. Norris if his firm was interested in managing the project for the District. Mr. Norris said they would be interested.

Mr. Nielsen suggested that the District contact multiple firms that could manage this project.

The Board discussed the survey draft and how to proceed with the survey.

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Mr. Boone voiced some concerns about the fence portion of the improvements. Mr. Boone was concerned about residents questioning using tax money that would not benefit all of the Cottonwood residents. Mr. Boone was directed to contact the District's attorney to get their opinion on this matter.

WEBSITE UPDATE

Mr. Boone is working with our web master on additional postings to the District's website.

ABSENT DIRECTOR

Mr. Olson was out of town and was excused from the meeting.

There being no further business, upon motion duly made seconded and unanimously carried, the meeting was adjourned sine die.

Respectfully submitted,

Phil Cantrell, Secretary